MATANG BERHAD
(201501017043) (1142377-X)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE TWELFTH ANNUAL GENERAL MEETING ("12TH AGM")

Day and Date	:	**Thursday, 26 November 2026**
Time	:	**10.00 a.m.**
Meeting Venue	:	**Corporate Meetings by Envivo, located at Crystal Plaza, Ground Floor, Lobby 1, 4, Jalan 51a/223, Seksyen 51a, 46100 Petaling Jaya, Selangor, Malaysia**

REGISTRATION

The registration counter starts at 9.00 a.m. on Thursday, 26 November 2026 and will open until the conclusion of the 12th AGM or such time may be determined by the Chairman of the Meeting.

Shareholders or proxies are requested to produce/show their original MyKAD or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure the original MyKAD or Passport is returned to you thereafter. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.

Upon verification, shareholders or proxies will also be given the identification wristbands for voting purposes. No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement for the identification wristband if it is lost or misplaced.

CORPORATE MEMBERS

Corporate members who wish to appoint corporate representatives instead of a proxy, must deposit their original or duly certified certificate of appointment of corporate representative to Vistra Investor & Issuing House Services Sdn. Bhd. (Formerly Known as Tricor Investor & Issuing House Services Sdn Bhd) ("Vistra") on or before the Annual General Meeting.

Attorneys appointed by power of attorney are required to deposit their power of attorney with Vistra no later than Monday, 24 November 2026 at 10.00 a.m. to attend and vote at the 12th AGM.

PROXY

The appointment of proxy may be made in hard copy or by electronic form in the following manner and must be received by the Company at least forty-eight (48) hours before the time appointed for holding the 12th AGM or any adjournment thereof, otherwise the Proxy Form shall not be treated as valid:

i) In hard copy

In the case of an appointment made in hard copy, the proxy form must be deposited at Vistra's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively to be deposited in the drop-box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

ii) In electronic form

You may also submit your proxy appointment electronically via Vistra Share Registry and IPO (MY) portal ("Vistra Portal") at https://srmy.vistra.com. Please read and follow the procedures below to submit the proxy form electronically.

ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to lodge your proxy form electronically via Vistra Portal are summarised below:

PROCEDURE		ACTION
i. Steps for Individual Shareholders		
(a)	Register as a User at Vistra Portal	• Visit the website at https://srmy.vistra.com. • Click "Register" and select "Individual Holder" and complete the New User Registration Form. • For guidance, you may refer to the tutorial guide available on the homepage. • Once registration is completed, you will receive an email notification to verify your registered email address.

PROCEDURE		ACTION
		• After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. *If you are an existing user with Vistra Portal or our TIIH Online portal previously, you are not required to register again.*
(b)	Proceed with submission of proxy form	• After the release of the Notice of Meeting by the Company, login with your email address and password. • Select the corporate event: "**MATANG BERHAD 12TH AGM**". • Navigate to the 3 dots at the end of the corporate event and choose "**SUBMISSION OF PROXY FORM**". • Read and agree to the Terms and Conditions and confirm the Declaration. • Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. • Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. • Indicate your voting instructions – FOR or AGAINST or ABSTAIN. • Print the form of proxy for your record.
ii. Steps for corporate or institutional shareholders		
(a)	Register as a User at Vistra Portal	• Visit the website at https://srmy.vistra.com. • Click "Register" and select "Representative or Corporate Holder" and complete the New User Registration Form. • Complete the registration form with your personal details. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. *Note: The representative of a corporate or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Tricor if you need clarifications on the user registration.*
(b)	Proceed with submission of form of proxy	• Login to https://srmy.vistra.com with your email address and password. • Select the corporate event: "**MATANG BERHAD 12TH AGM**". • Navigate to the icon ">" at the end of the corporate event. • Read and agree to the Terms and Conditions and confirm the Declaration. • Select the corporate holder's name. • Proceed to download the submission file. • Prepare the file for the appointment of proxy(ies) by inserting the required data. • Proceed to upload the duly completed proxy appointment file. • Select "**Confirm**" to complete your submission. • Print the confirmation report of your submission for your record.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose determining who shall be entitled to attend the 12th AGM, only a depositor whose name appears on such Record of Depositors as at 19 November 2026 shall be entitled to attend the said meeting.

Kindly check the Company's website or announcements from time to time for the latest updates on the status or changes to the arrangement of the 12th AGM.

POLL VOTING

Voting at the 12th AGM will be conducted by poll in accordance with Rule 8.31A of ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Vistra as Poll Administrator to conduct the poll by way of electronic voting (e-voting) via Vistra Portal.

During the 12th AGM, the Chairman will invite the Poll Administrator to brief on the Voting procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened.

Upon completion of the voting session for the 12th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

DOOR GIFT/VOUCHER

There will be **no distribution** of door gifts or vouchers for the 12th AGM.

RECORDING OR PHOTOGRAPHY

Strictly **NO** unauthorised recording or photography of the proceedings of the 12th AGM is allowed.

ANNUAL REPORT 2026

- The Company's Annual Report 2026 is available at the Company's website at https://www.matangbhd.com/annual-report/.
- You may request for a printed copy of the Annual Report 2026 at https://srmy.vistra.com by selecting "Request for Annual Report" under the "Investor Services". Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Vistra Investor & Issuing House Services Sdn. Bhd.
(Formerly Known as Tricor Investor & Issuing House Services Sdn Bhd)

General Line	:	+603-2783 9299		
Email	:	is.enquiry@vistra.com		
Contact Persons	:	Mr. Jake Too	:	+603-2783 9285
	:	En. Aiman Nuri	:	+603-2783 9262