



MATANG BERHAD
(201501017043) (1142377-X)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE ELEVENTH ANNUAL GENERAL MEETING (“11TH AGM”)

Day and Date : Wednesday, 26 November 2025
Time : 10.00 a.m.
Meeting Venue : Hotel Equatorial, Equatorial Plaza, Sapphire 3, Level 1, Jalan Sultan Ismail,
50250 Kuala Lumpur, Malaysia

REGISTRATION

The registration counter will open at 9.00 a.m. on Wednesday, 26 November 2025 and will remain open until the conclusion of the 11th AGM or such time may be determined by the Chairman of the Meeting.

Shareholders or proxies are requested to produce/show their original MyKAD or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure the original MyKAD or Passport is returned to you thereafter. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.

Upon verification, shareholders or proxies will also be given the identification wristbands for voting purposes. No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement for the identification wristband if it is lost or misplaced.

CORPORATE MEMBERS

Corporate members who wish to appoint corporate representatives instead of a proxy, must deposit their original or duly certified certificate of appointment of corporate representative to Tricor Investor & Issuing House Services Sdn. Bhd. (“TIIH”) on or before the 11th AGM.

APPOINTMENT OF PROXY OR ATTORNEY

1. Only members whose names appear on the Record of Depositors as at 19 November 2025 shall be eligible to attend, speak and vote at the 11th AGM or appoint proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.
2. Members can appoint the Chairman of the Meeting as their proxy and indicate the voting instruction in the proxy form.
3. If you wish to participate in the 11th AGM yourself, please do not submit any proxy form for the 11th AGM. You will not be allowed to participate in the 11th AGM together with a proxy appointed by you.
4. Accordingly, proxy form and/or documents relating to the appointment of proxy/attorney for the 11th AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner and must be received by the Company not less than 48 hours before the time set for the 11th AGM or not later than Monday, 24 November 2025 at 10.00 a.m.

i) In hardcopy form

In case of an appointment made in hardcopy form, the proxy form shall be deposited with the Share Registrar's office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively to be deposited in the drop-box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

ii) In electronic form

You may also submit your proxy appointment electronically via Vistra Share Registry and IPO (MY) portal (“The Portal”) at <https://srmy.vistra.com>. Please do read and follow the procedures below to submit proxy form electronically.

ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to lodge your proxy form electronically via The Portal are summarised below:

	PROCEDURES	ACTIONS
i. Steps for Individual Shareholders		
(a)	Register as a User at The Portal	• Visit the website at https://srmy.vistra.com. • Click “Register” and select “Individual Holder” and complete the New User Registration Form. • For guidance, you may refer to the tutorial guide available on the homepage. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. • Once you received the confirmation, activate your account by creating your password. <i>If you are an existing user with The Portal or our TIIH Online portal previously, you are not required to register again.</i>
(b)	Proceed with submission of proxy form	• After the release of the Notice of Meeting by the Company, login with your email address and password. • Select the corporate event: “MATANG 11TH AGM”. • Navigate to the 3 dots at the end of the corporate event and choose “SUBMISSION OF PROXY FORM”. • Read and agree to the Terms and Conditions and confirm the Declaration. • Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. • Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. • Indicate your voting instructions – FOR or AGAINST or ABSTAIN. • Print the Proxy Form for your record.
ii. Steps for corporate or institutional shareholders		
(a)	Register as a User at The Portal	• Visit the website at https://srmy.vistra.com. • Click “Register” and select “Representative or Corporate Holder” and complete the New User Registration Form. • Complete the registration form with your personal details. • Once registration is completed, you will receive an email notification to verify your registered email address. • After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. • Once you receive the confirmation, activate your account by creating your password. <i>Note: The representative of a corporate or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Tricor if you need clarifications on the user registration.</i>
(b)	Proceed with submission of form of proxy	• Login to https://srmy.vistra.com with your email address and password. • Select the corporate event: “MATANG 11TH AGM”. • Navigate to the icon “>” at the end of the corporate event. • Read and agree to the Terms and Conditions and confirm the Declaration. • Select the corporate holder’s name. • Proceed to download the submission file. • Prepare the file for the appointment of proxy(ies) by inserting the required data. • Proceed to upload the duly completed proxy appointment file. • Select “Confirm” to complete your submission. • Print the confirmation report of your submission for your record.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose determining who shall be entitled to attend the 11th AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at 19 November 2025 and only a depositor whose name appears on such Record of Depositors shall be entitled to attend the said meeting.

Kindly check the Company's website or announcements from time to time for the latest updates on the status or changes to the 11th AGM arrangement.

POLL VOTING

Voting at the 11th AGM will be conducted by poll in accordance with Rule 8.31A of ACE Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting) via The Portal.

During the 11th AGM, the Chairman will invite the Poll Administrator to brief on the Voting procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened.

Upon completion of the voting session for the 11th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

DOOR GIFT/VOUCHER

There will be no distribution of door gifts or vouchers for the 11th AGM.

RECORDING OR PHOTOGRAPHY

Strictly NO unauthorised recording or photography of the proceedings of the 11th AGM is allowed.

ANNUAL REPORT 2025

- The Company's Annual Report 2025 is available at the Company's website at <https://www.matangbhd.com/annual-report/>.
- You may request for a printed copy of the Annual Report 2025 at Vistra Share Registry and IPO (MY) portal ("The Portal") at <https://srmy.vistra.com> by selecting "Request for Annual Report" under the "Investor Services". Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

ENQUIRY

If you have any enquiry on the above, you may contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line	:	+603-2783 9299	
Email	:	is.enquiry@vistra.com	
Contact Persons	:	Mr. Jake Too	: +603-2783 9285
		En. Aiman Nuri	: +603-2783 9262
		En. Asyraf Zaini	: +603-2783 9244