



# MATANG HOLDINGS BERHAD

(Registration No.: 197801001551 (38557-X))  
www.matangbhd.com

## HEAD OFFICE:

Unit 39.02, Level 39, Menara Multi-Purpose,  
Capital Square, No. 8, Jalan Munshi Abdullah,  
50100 Kuala Lumpur, Malaysia

Tel: +6(03) 2698 0189 / 2693 0189

Fax: +6(03) 2202 8081

## ESTATE (LADANG MATANG) :

K.B. 101, 85200 Jementah, Segamat, Johor

Tel / Fax : +6(06) 963 0016

## HARVESTING AND PRUNING SERVICES OF MATANG HOLDINGS BERHAD LOCATED AT K.B. 101, 85200 JEMENTAH, SEGAMAT, JOHOR

### REQUEST FOR TENDER DATED 12 OGOS 2020 ("TENDER")

**BASED ON THE TERMS AND CONDITIONS AND DETAILS AS SET OUT IN THIS REQUEST FOR TENDER AND THE TENDER PRICE (AS DEFINED BELOW) SUBMITTED BY THE TENDERERS, MATANG HOLDINGS BERHAD ("MHB" OR "COMPANY") IS SEEKING TENDER SUBMISSION FROM TENDERERS.**

**THE SUCCESSFUL TENDERER EVENTUALLY APPOINTED BY THE CLIENT IS HEREIN REFERRED TO AS "CONTRACTOR". THE CONTRACTOR SHALL ENTER INTO A CONTRACT OR AGREEMENT WITH MHB.**

### **TERMS & CONDITIONS**

1. Our company, MHB, would like to invite experienced contractors with sound track records and financial capability, to tender for the **Harvesting & Pruning Services** for 121.4 hectares of Year 1998 palm oil trees, and 42.5 hectares of Year 2011 and 2012 palm oil trees.
2. SCHEDULE OF WORKS SPECIFICATION
  - 2.1 The contractor has to supply sufficient labour and tools to carry out harvesting work at the designated field.
  - 2.2 All workers must attend morning roll call for monitoring purpose and record by estate management (7.00am).
  - 2.3 To carry out harvesting as per direction and instruction from estate management, ie: follow estate harvesting interval sequence.
  - 2.4 To carry out complete harvesting and ensuring only ripe bunches are harvested.
  - 2.5 Ripe Bunches: Ripe bunch is a bunch which has reddish orange colour and the outer layer fruitlet's mesocarp is orange in colour. This bunch has at least 5 fresh sockets of detached fruitlets and more than fifty percent (50%) of the fruit still attached to the bunch at the time of harvesting.
  - 2.6 Properly stack cutting frond at designated area (frond stacking).
  - 2.7 Maintaining optimum harvesting rounds of 2 ½ to 3 rounds per month.
  - 2.8 Collecting all loose fruits during harvesting and deliver to the harvesting platform near the roadside (together with harvested bunches).



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- 2.9 FFB are graded into:
- i. Unripe: Bunch without any detached fruitlets.
  - ii. Under ripe: Bunch with 1 to 4 detached fruitlets.
  - iii. Ripe: Bunch with 5 detached fruitlets to 50% detached fruitlets.
  - iv. Over Ripe: Bunch with > 50% to 90% detached fruitlets.
  - v. Empty Bunch: Bunch with > 90% detached fruitlets.
  - vi. Long Stalk: Bunch with stalk of > 5 cm in length.
  - vii. Rotten Bunch: Bunch with fruits which have turned blackish in colour, rotten and mouldy.
- 2.10 Penalty: Deduction of weight for any unripe, under ripe, empty bunch & rotten bunch.
- 2.11 Final FFB weight as per declared by Palm Oil Mill.
- 2.12 Pruning standard as per instruction given by estate management from time to time (Every 6 months).

<b>Bunch Category</b>	<b>Allowable Limit</b>
Underripe Bunch	0%
Unripe Bunch	0%
Overripe Bunch	5%
Rotten Bunch	0%
Empty Bunch	0%
Old Bunch	0%
Long Stalk Bunch	0%

3. Only workers with permit are allowed to perform the Harvesting & Pruning Services per 1 above. The Contractor must submit a copy of the permits as herein set out.
4. Empty worker quarters with water and electricity supplies are available, if required.
5. Interested Contractors are invited to visit the site located in the Districts of Ledang and Segamat, Johor ("Estate"), at the time and dates specified below.

**Venue** : Entrance to the estates of MHB, K.B. 101, 85200 Jementah, Segamat, Johor (Estate representative will be waiting at the Entrance)

**Time** : **2.30 p.m. sharp**

**Date** : **24 Ogos 2020 (Monday) & 25 Ogos 2020 (Tuesday)**

6. Interested Contractors are invited to submit the Tender for the Services by completing the Tender Form as attached.



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7. The Tender Price submitted by the Contractors shall be fixed and shall be with no further adjustment or changes for whatever reasons or circumstances. Where any taxes and/or extra levies are applicable, the Contractor shall bear the same and shall include as part of the Tender Price.
8. The Tender submitted by the Contractor shall remain valid and shall not be withdrawn for a period of thirty (30) days from the closing date fixed for submission of the same.
9. Non-compliance with the terms and conditions in any respect shall render the Tender submitted by the Contractor liable to rejection.
10. Closing date and time: **5.00 P.M., MONDAY, 7 SEPTEMBER 2020**, time in Malaysia. Tender received after the closing date and time as indicated above will not be entertained and will be automatically disqualified.
11. All completed Tender Form must be submitted in **SEALED ENVELOPE** via courier or by hand to the following address:

**MATANG HOLDINGS BERHAD**  
**Unit 39.02, Level 39, Menara Multi-Purpose,**  
**Capital Square, No. 8, Jalan Munshi Abdullah,**  
**50100 Kuala Lumpur,**  
**Malaysia**

(Tel: 03-2693 0189 / 2698 0189)

**Please indicate reference on the envelope: [REF: TENDER FOR HARVESTING & PRUNING]**

**Important Note:** Tender sent or submitted via email will be disqualified.

12. The award or decision of the Company for the Tender shall be final without any notice or explanation required to be provided to the unsuccessful Tenderers.

### **STATUTORY AND OTHER REQUIREMENTS**

The Contractor shall be fully responsible for complying with all local safety, health, welfare and labour or employment requirements at their own expense including any and all applicable laws and requirements with regards to the Services.



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In addition, the Contractor is to observe and strictly adhere to the following:

1. Illegal immigrant/foreign workers

The Contractor shall ensure that no illegal immigrants or workers are employed by them. MHB shall not be responsible for such act or acts by the Contractor and the Contractor shall indemnify MHB for all consequences arising therefrom.

2. Safety arrangements and requirements

- a) The Contractor shall at all time observe and comply with all prevailing rules and regulations relating to safety now and hereafter in force and shall bear all costs connected with the compliance of same.
- b) The Contractor shall take necessary precautions to protect and ensure that no damage occurs to the building or property (movable or otherwise), equipment, fixtures and fitting, vehicles, ground and any other structure of the property of the MHB.



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## **DOCUMENTS TO BE SUBMITTED BY THE TENDERERS**

As part of the complete submission for the Tender, interested Tenderers shall submit all of the following:

1. The duly completed and signed on each page of Tender Form (a blank copy of which is herein enclosed).
2. The acknowledgement of the respective Tenderer that he/she has fully understood the Terms and Conditions set out in the Request for Tender of the Company dated 3 June 2020 and will comply with the same.

## **ENQUIRIES**

Please direct your enquiries to Encik Mohd Syahniza Bahadun at 017-223 4605 or email: [syahniza@matangnbhd.com](mailto:syahniza@matangnbhd.com) or Sophie Tan at 016-222 0345 or email: [sophietan@matangbhd.com](mailto:sophietan@matangbhd.com)



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**PLEASE SUBMIT THE COMPLETE TENDER FORM AND  
THE DECLARATION IN THE ENSUING PAGE**

## TENDER FORM

ITEM	DESCRIPTIONS	AMOUNT
1	Tender Price for Harvesting Services	RM/MT _____
	<b>IN WORDS:</b>	
2	Tender Price for Pruning Services	RM/palm _____
	<b>IN WORDS:</b>	

Signature of authorised representative of the Tenderer: \_\_\_\_\_

Signature of witness: \_\_\_\_\_

Name of witness:

NRIC of witness:



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## DECLARATION

Date:

To Matang Holdings Berhad:

I, the person hereunder named as authorised representative of the Tenderer, acknowledge that we have fully understood and will comply with the Terms and Conditions included by the Company in the Request for Tender dated 5 Ogos 2020.

Signature of authorised representative (*required*):

\_\_\_\_\_  
Name:

NRIC:

Designation (if applicable):

If the Tenderer is a corporation, please complete the following section in connection with the corporation.

Company name:

Company stamp:

Company address: \_\_\_\_\_

\_\_\_\_\_

Signature of witness (*required*):

\_\_\_\_\_  
Name:

NRIC:

(Please enclose a copy of the identity card or other form of identification of the witness)

Address : \_\_\_\_\_

\_\_\_\_\_